

## **SOUTH SHERIDAN WATER AND SANITARY SEWER DISTRICT**

### **SPECIAL MEETING MINUTES**

**December 19, 2025**

A Special Meeting of the Board of Directors (the “Board”) of the South Sheridan Water and Sanitary Sewer District (the “District”) was held on Friday, December 19, 2025, at 5:30 p.m., at 5345 Landmark Place, Greenwood Village, Colorado 80111, in accordance with applicable statutes and the District’s Rules and Regulations.

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#### **ATTENDANCE**

The following Directors were present, constituting a quorum:

- Debby Gibson, President
- Diana Reynolds, Vice President/Assistant Secretary
- William Groves Jr., Secretary/Treasurer

Two Board positions were vacant.

Also present:

- Marcos Pacheco, District Manager
  - Michael Schenfeld, District Manager
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#### **CALL TO ORDER**

President Gibson called the meeting to order at 5:44 p.m. and confirmed the presence of a quorum.

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#### **DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST**

The Board reviewed the requirements pursuant to Colorado law to disclose any potential conflicts of interest. The Directors confirmed that there were no conflicts of interest with respect to any matters scheduled for consideration at this meeting.

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#### **APPROVAL OF AGENDA**

The Board considered the agenda for the meeting. Upon motion duly made by Director Reynolds and seconded by Director Gibson, the Board unanimously approved the agenda as presented.

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#### **APPROVAL OF MINUTES**

The Board reviewed the minutes of the October 8, 2025 regular meeting. Upon motion duly made by Director Reynolds and seconded by Director Groves, the Board unanimously approved the minutes as presented.

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## **PUBLIC COMMENT**

There were no members of the public present for public comment.

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## **FINANCIAL MATTERS**

### **Ratification of Past Payments and Approval of Current Claims**

The Board reviewed the claims presented for payment. Upon motion duly made by Director Reynolds and seconded by Director Gibson, the Board unanimously ratified the payment of past claims and approved the current claims as presented.

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## **MANAGER'S REPORT**

Mr. Marcos Pacheco presented the Manager's Report and provided updates to the Board regarding District operations. The Board discussed the report. No formal action was taken.

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## **ACTION ITEMS**

### **2026 C&L Annual Service Agreement**

The Board reviewed the 2026 C&L Annual Service Agreement. Following discussion, upon motion duly made by Director Reynolds and seconded by Director Gibson, the Board unanimously approved the 2026 C&L Annual Service Agreement.

### **2026 Room Usage Agreement – Lakewood Cultural Center**

The Board considered ratification of the 2026 room usage agreement with the Lakewood Cultural Center. Upon motion duly made by Director Reynolds and seconded by Director Groves, the Board unanimously approved the agreement.

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## **DIRECTOR'S ITEMS**

There were no Director's Items for discussion.

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## **OTHER BUSINESS**

There was no additional business brought before the Board.

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**ADJOURNMENT**

There being no further business to come before the Board, upon motion duly made by Director Reynolds and seconded by Director Gibson, the meeting was adjourned at 5:48 p.m.

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The next Regular Meeting of the Board of Directors is scheduled for Wednesday, February 11, 2026, at 3:00 p.m.

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Respectfully submitted,



Secretary for the Meeting

Approved by the Board of Directors on February 11, 2026.