

**SOUTH SHERIDAN WATER & SANITARY SEWER DISTRICT
REGULAR MEETING MINUTES**

Board of Directors Office		Term Expires
Debby Gibson	President	May 2027
Diana Reynolds	Vice President / Assistant Secretary	May 2029
William Groves Jr.	Secretary / Treasurer	May 2029
Vacant	Assistant Secretary	May 2027
Vacant	Assistant Secretary	May 2027

Date: Wednesday, October 8, 2025

Time: 3:00 p.m.

Place: Lakewood Cultural Center

470 S Allison Parkway, Lakewood, Colorado 80226

In attendance:

1. Call to Order

The regular meeting of the Board of Directors of the South Sheridan Water & Sanitary Sewer District was called to order at 3:03 p.m. by President Debby Gibson. A quorum of the Board was confirmed present.

2. Conflicts of Interest

President Gibson inquired whether any Board member had a conflict of interest with any agenda item. No conflicts were disclosed.

3. Approval of Agenda

Director Reynolds moved to approve the agenda as presented. The motion was seconded by Director Groves. A vote was taken and the motion carried unanimously.

4. Approval of Minutes — August 20, 2025 Regular Meeting

The Board reviewed the minutes of the August 20, 2025 regular meeting. Director Reynolds moved to approve the minutes as presented. The motion was seconded by Director Gibson. A vote was taken and the motion carried unanimously.

5. Public Comment

None

6. Public Hearing — Consideration 2026 Budget & Budget Resolution

President Gibson opened the public hearing at 3:08 p.m. to consider approval of the 2026 budget and budget resolution.

Director Groves moved to approve the 2026 budget and budget resolution. Director Reynolds seconded the motion. A vote was taken and the motion carried unanimously.

President Gibson closed the public hearing at 3:15

7. Financial Matters

a. Ratification of Past Payment of Claims and Approval of Current Claims

Director Gibson moved to ratify past payments of claims and approve current claims as presented. The motion was seconded by Director Groves. A vote was taken and the motion carried unanimously.

b. Review and Acceptance of Unaudited Financial Statements

Director Groves moved to accept the unaudited financial statements as presented. The motion was seconded by Director Gibson. A vote was taken and the motion carried unanimously.

8. Manager's Items

a. Manager's Report

District Manager Michael Schenfeld presented the Manager's Report.

9. Action Items

a. Review and Consider Approval of the Resolution to Certify Delinquent Accounts to the County

Director Reynolds moved to approve the Resolution as presented. The motion was seconded by Director Groves. A vote was taken and the motion carried unanimously.

b. Review and Consider Approval of the 2026 Annual Administrative Matters Resolution.

Director Reynolds moved to approve the resolution as presented. The motion was seconded by Director Gibson. A vote was taken and the motion carried unanimously.

10. Director's Items

Discussion and approval of waiver from legal team

Director Reynolds moved to approve the \$5000 payment as requested. The motion was seconded by Director Groves. A vote was taken and the motion carried unanimously.

11. Other Business

Miscellaneous items were briefly discussed.

12. Adjournment

Director Gibson moved to adjourn the meeting at 3:48 p.m. The motion was seconded by Director Groves and carried unanimously.

Respectfully submitted,


